



MINIMUM REQUIREMENTS FOR PRIVATE PRACTICE FOR MEDICAL ASSISTANTS AND CLINICAL OFFICERS

C) OUT-PATIENT CLINICS FOR MEDICAL ASSISTANTS, CLINICAL OFFICERS, DENTAL THERAPISTS.

(NOTE: THE ITEMS LISTED BELOW MUST BE AVAILABLE DURING INITIAL INSPECTION OF THE PREMISES AND NO NEED FOR LICENCE TO PURCHASE THEM).

The clinic should-

- a. be built with permanent materials
- b. have a plastered interior
- c. have adequate ventilation
- d. have at least four rooms of 4 x 3 metres divided as follows:
 - i. an examination room; and
 - ii. a treatment room; and
 - iii. a patients registration room; and
 - iv. a procedure room
- e. have toilet facilities consisting of either--
 - i. a ventilated pit latrine; or
 - ii. a sanitation platform latrine; or
 - iii. A water closet.
- f. Have an adequate supply of clean and safe water nearby or running water within the building.
- g. Have a wash basin or sink and a large container for storing water.

PART III- EQUIPMET AND SUPPLIES A. MEDICAL ASSISTANTS AND CLINICAL OFFICERS The following should be available----

- a. Lockable drug cupboard or drug store
- b. Examination couch/bed in treatment, consultation, and dressing rooms.
- c. Good examination light in consultation, and dressing rooms.
- d. Table in the registration, treatment, and consultation rooms.
- e. Seats for patients in the waiting, consultation, and treatment rooms.
- f. Stethoscopes
- g. Blood pressure machines
- h. Torch or other source of light for throat examination

- i. Weighing scales
- j. Sharps container in treatment, consultation, and dressing rooms
- k. Adequate stocks of disinfectants, e.g. Chlorine or Jik
- l. Detergents for hand washing
- m. Boots, Aprons, and Heavy Duty Gloves for PPEs.
- n. At least three basins for disinfection in treatment, consultation and dressing rooms
- o. At least two thermometers
- p. A minimum of 100 disposable syringes as follows:
 - i. 100 x 2ml syringes
 - ii. 100 x 5ml syringes
 - iii. 100 x 10ml syringes
- q. At least sterilizer mainly autoclave
- r. At least stove or hotplate
- s. At least two needle holders
- t. At least one sterile syringes tray
- u. At least two pairs of dressing scissors
- v. At least two dissecting forceps
- w. Cheatle forceps x 2
- x. At least 25 metal spatula or a box of 100 disposable spatula
- y. A microscope for examination of stool and urine (optional)
- z. Refrigerator for the storage of drugs requiring refrigeration
- aa. Resuscitation equipment treatment, and consultation rooms.
- bb. Emergency tray in treatment, consultation, and dressing rooms.
- cc. Appropriate and current reference books for the practice
- dd. Two bins for the disposal of waste, one of which shall be for the disposal of sharp instruments and the other for the disposal of waste material in either case using an incinerator of the ordinary type or of a 44-gallon drum with specifications approved by the Council.
- ee. Registers of patients
- ff. Patients prescription tickets
- gg. Case record cards to be carried by patients or to be kept by the clinic
- hh. Reporting forms for submission for clinic statistics to the Ministry of Health
- ii. Rubbish disposal pit or rubbish bin
- jj. At least fifty pairs of surgical and sterile gloves
- kk. Receipt book for the fees charged
- ll. Receipt of drugs purchased
- mm. Record of drugs purchased
- nn. Full diagnostic set